



309 State Route 125, Brentwood, New Hampshire, 03833
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Request for Return Material Authorization number

Customer Information (To be filled in by customer)

Company Name: _____

Company Address: _____

Your Name: _____ Your Phone No: _____

Purchase Order number **(Required up front for all Repairs)**: _____

Return Ship-To Address:

A technical contact at your company: _____

Tel Number and or email address of technical contact: _____

Product Information (Mandatory)

(An RMA number will NOT be issued if the information below is not provided or is not valid)

HP Part Number: _____

Product Description: _____

HP Serial Number: _____

ERROR DESCRIPTION: Please give a complete description of the failure; your OS and application software used when problem occurs and if applicable give system configuration, slot number of failed board and any other relevant information. **This information is MANDATORY; "Does not work" is NOT acceptable.**

Shipment of returned product should use proper electrostatic discharge precautions; pack the product in a suitable container, including antistatic material and appropriate shipping container, preferably the original packaging. ** Make sure the assigned RMA number is referenced on your shipping label and in Bold characters on the outside of your shipping container.

Please include the original of this form with your return shipment